



# EXCHANGE HOUSE IRELAND

## National Travellers Service

Exchange House Ireland National Travellers Service is the largest Traveller specific front line service provider, governed by a voluntary board of management. The service has over 36 years' experience working with and for Travellers, providing a professional front-line family support, crisis intervention, education, suicide prevention, mental health support, training and services for children, young people and families in Ireland. The service consists of Children and Young People's Service, Education and Training Service, Family Support and Crisis Intervention Service and National Travellers' Mental Health Service.

### **National Travellers Mental Health Service**

The National Travellers Mental Health Service addresses suicide prevention and mental health promotion within the Traveller community by promoting positive mental health in the whole community, promoting and utilising universal prevention strategies and providing dedicated Traveller mental health advocacy and support service for those in distress. It does this by offering community based engagement with local services and organisations across Ireland and a culturally specific 1:1 mental health support and advocacy in Dublin.

The community engagement element consists of two staff; suicide prevention facilitator/trainer and a suicide prevention men's development worker, both based out of Exchange House Ireland in Dublin. The 1:1 service is staffed by Social Workers, Mental Health Workers and Addiction Counsellors. The service supports and organises local and regional events; delivers training and workshops regionally and locally to staff of Traveller organisations and members of the Traveller community; runs national anti-stigma campaigns; promote mental health skills and behaviour within the Traveller community, works in partnerships with local and national Traveller organisations and provides culturally specific 1:1 mental health support and advocacy in Dublin.

The service adheres to and is guided by the Ireland's National Strategy to Reduce Suicide 2015-2020 "Connecting for Life".

## **Exchange House Ireland now wishes to recruit a National Training and Development Co-ordinator**

To develop and deliver a national training strategy, deliver culturally appropriate suicide prevention, intervention and mental health promotion training, develop QQI levels 3-5 mental health modules, and engage in research in the area of mental health and suicide prevention and intervention.

### **Job Description**

#### **Reporting to:**

- Senior Mental Health Service Lead (SMHST)
- Family Support and Crisis Intervention Services Manager (FSM)

**Outline of position:**

- Working within the Exchange House Ireland Family Support and Crisis Intervention Service and National Traveller Mental Health Service (NTMHS) the post holder will, through a community development approach, work to outreach, deliver and develop culturally appropriate suicide awareness programmes and training on prevention, intervention and post-vention. Programmes will include safeTALK, ASIST and other relevant training including a focus on grief and bereavement.
- The post holder will act as a resource both to Traveller organisations and mental health/suicide related services to raise awareness on the issue of suicide in the Traveller community and promote the development of culturally responsive preventative and proactive services for Travellers.

**Duties and Responsibilities:**

- In conjunction with the SMHSL and the FSM, to lead and ensure the effective provision, delivery, co-ordination, monitoring and review of the NTMHS awareness and training initiatives
- To develop and deliver a national training strategy
- To update, develop and distribute a range of appropriate information materials, tools and resources that explain and promote the work of the NTMHS
- In partnership with the Exchange House Ireland Education and Training Service develop and deliver QQI level 3-5 mental health modules to member of the Traveller community
- To develop, support and promote links with Traveller groups/projects to ensure awareness raising and training sessions are available as widely as possible
- To act as a resource and support to the Traveller community on suicide awareness, prevention and training
- To support Travellers and Traveller organisations in developing effective responses to suicide
- To work in partnership with the statutory and voluntary sector to improve the recording and data on the incidence of Traveller suicide
- To work in partnership and act as a resource and support to other organisations working in the field of suicide prevention and awareness
- To improve policy, planning & delivery of services to the Traveller community
- To ensure the NTSAP awareness and training is aligned with relevant quality standards
- To support and work closely with colleagues in the Family Support and Crisis Intervention Service Team, especially the other NTMHS post holders and the other departments in Exchange House
- In conjunction with the SMHSL and the FSM, to draft a yearly plan for the suicide awareness and training work that includes timelines and targets
- To ensure reports are provided to the SMHSL in a timely manner including progress reports for funders relating to Service Level Agreements
- To be responsible for an agreed budget
- To support and work effectively within all Exchange House Ireland structures including health and safety, recording, reporting and administration
- Any other relevant duties as directed by the SMHSL, FSM, CEO or Board of Management
- Deputise for the SMHSL if required

**Other Information:**

- The salary will be in the range of €39,819 - €57,889 commensurate with qualifications and experience
- The position is a full time 39 hours per week

- Probation period: 11 months

## Person Specification

### Qualifications:

- A Third Level qualification is essential
- A qualification in either Youth Work, Community Work, Social Work, Psychology, Counselling, Nursing, Mental Health, Adult Education, Community Education and/or other relevant Social/Health Care qualification is desirable

### Experience:

- A minimum of 3 years' experience of working with mental health and/or suicide prevention
- Experience of working with the Traveller community or other minority groups
- Experience in community development
- Developing and delivering Training to a wide range of groups
- Facilitating one to one and group work
- Working as part of a team and on own initiative
- Developing training and information materials
- Building partnerships and networking across a wide range of sectors
- Working to deadlines and report writing,

### Skills:

- Skilled trainer and group work facilitator
- Excellent communication and listening skills
- Good written, numeracy, administrative and IT skills
- Skilled in using initiative and prioritising workload
- Skilled in acting calmly in emergencies and responding in a professional manner to stressful behavior
- Skilled in liaising effectively both internally and externally and being a co-operative and supportive member of a team,

### Knowledge:

- Knowledge of human rights and equality practice and legislation
- Knowledge of the changing demographics and needs of the Traveller community,
- Knowledge of developments within suicide and mental health fields
- knowledge of statutory and voluntary suicide information and prevention services and resources
- Knowledge of mental health services in both the statutory and voluntary sector

### Other:

- Outreach and site work will be a part of this work and as such, a full driving licence is essential as is use of own transport
- Own vehicle
- Class II vehicle insurance

## Information

Application Form, job description and person specification is available on our website [www.exchangehouse.ie/positionsvacant.php](http://www.exchangehouse.ie/positionsvacant.php) or call the Personnel Assistant on 01 872 1094.

**Completed Application Forms should be sent to:**

*(CVs will not be accepted)*

NTDC Position  
Exchange House Ireland  
61 Great Strand Street  
Dublin 1  
D01 WC97

Or email to [info@exchangehouse.ie](mailto:info@exchangehouse.ie)

**Closing date for receipt of applications is 5.00pm on 23<sup>rd</sup> February 2018**

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*All positions in Exchange House Ireland are subject to Garda Vetting and full reference checks.  
Exchange House Ireland is an Equal Opportunities Employer and welcomes applications from  
members of the Traveller community.*